



Dept. Name _____
Division _____
Prepared By _____
Date _____ Phone Number _____

REQUEST FOR REVENUE SOURCE SETUP

General Information

| | | |
|----------------|--------------------------------|-------|
| Fiscal Year | Effective From | _____ |
| Revenue Source | Effective To | _____ |
| Name | Active | _____ |
| Short Name | Budgeting | _____ |
| FASB Class | FHWA Revenue Credit | _____ |
| Contact | Use Tax Collection | _____ |
| Description | Transferable | _____ |
| | Operating | _____ |
| | Eligible for Intercept Process | _____ |
| | Federal Catalog Agency | _____ |
| | Federal Catalog Suffix | _____ |

Roll Ups

| | |
|------------------|-------------------------|
| Revenue Class | Revenue Group |
| Revenue Category | Major CAFR Revenue Type |
| Revenue Type | Minor CAFR Revenue Type |

Revenue Options

| | |
|----------------------|-----------------------------|
| Finance Charge Fee 1 | Finance Charge Fee Override |
| Finance Charge Fee 2 | Apply Interest on Late Fee |
| Finance Charge Fee 3 | Apply Interest on Admin Fee |
| Finance Charge Fee 4 | Apply Interest on NSF Fee |
| Finance Charge Fee 5 | Apply Interest on Other Fee |
| | Apply Interest Override |

Revenue Accounts

| | |
|--|---|
| Billed Unearned Receivable _____ | Billed Deposits _____ |
| Billed Unearned Receivable Sub Account _____ | Billed Deposits Sub Account _____ |
| Billed Earned Receivable _____ | Collected Deposits _____ |
| Billed Earned Receivable Sub Account _____ | Collected Deposits Sub Account _____ |
| Billed Unearned Revenue _____ | Billed Vendor Refund _____ |
| Billed Unearned Sub Revenue _____ | Billed Vendor Refund Sub Account _____ |
| Collected Unearned Revenue _____ | Vendor Refund Expenditure Holding Account _____ |
| Collected Unearned Sub Revenue _____ | Vendor Refund Expenditure Holding Sub Account _____ |
| Earned Receivable _____ | Reserved Overpayment _____ |
| Earned Receivable Sub Account _____ | Reserved Overpayment Sub Account _____ |
| Billed Deposits Receivable _____ | Unreserved Overpayment _____ |
| Billed Deposits Receivable Sub Account _____ | Unreserved Overpayment Sub Account _____ |

Applied Fee/WO Accounts

| | |
|---|---|
| NSF Check Charge Revenue Source _____ | Unearned Revenue Write Off _____ |
| NSF Check Charge Sub Revenue Source _____ | Unearned Revenue Write Off Sub Account _____ |
| Interest Charge Revenue Source _____ | Deposit Receivable Write Off _____ |
| Interest Charge Sub Revenue Souce _____ | Deposit Receivable Write Off Sub Account _____ |
| Late Charge Revenue Source _____ | Billed Deposit Write Off _____ |
| Late Charge Sub Revenue Source _____ | Billed Deposit Write Off Sub Account _____ |
| Credit Card Fee Revenue Source _____ | Vendor Refund Receivable Write Off _____ |
| Credit Card Fee Sub Revenue Source _____ | Vendor Refund Receivable Write Off Sub Account _____ |
| Credit Card Fee Object _____ | Vendor Refund Write Off _____ |
| Credit Card Fee Sub Object _____ | Vendor Refund Write Off Sub Account _____ |
| Allowance for Bad Debt _____ | Earned Receivable Sent to Collection _____ |
| Allowance for Bad Debt Sub Account _____ | Earned Receivable Sent to Collection Sub Account _____ |
| Bad Debt Expense Object _____ | Vendor Refund Receivable Sent to Collection _____ |
| Bad Debt Expense Sub Object _____ | Vendor Refund Receivable Sent to Collection Sub Account _____ |
| Unearned Receivable Write Off _____ | |
| Unearned Receivable Write Off Sub Account _____ | |