

State Payroll Team Directory (Who to Call)

State Payroll Help Desk:

Phone: 801-538-3056

Email: payroll@utah.gov (scanned payroll forms and payroll questions)

Fax: 801-538-3244 (all payroll forms including security requests)

Hours of Operation:

Monday – Friday 8 am to 5 pm

State Payroll Office Address:

Division of Finance - Payroll

450 North State Street

State Office Building, Room 2110

P.O. Box 141031

Salt Lake City, Utah 84114-1031

Our office is located in the building directly north of the State Capitol. Visitors may enter from the plaza through the second floor sliding doors (south entrance). Parking is available in the public lot located on the east side of the Senate building, or the upper lot northeast of the State Office Building. Parking is also allowed along the streets around the perimeter of the Capitol Hill Complex unless otherwise stated by signs.

Employee Self Service (ESS)

801-538-3056

*** Please contact your Agency Payroll Representative prior to calling State Payroll ***

Answer Questions | Provide Assistance | Problem Resolution:

Pam Borman

801-538-3121

pborman@utah.gov

Child Support | Garnishments | Tax Levies:

Lindsay Kibler

801-538-3120

lkibler@utah.gov

Dual Employment | Retirements | Terminations:

Cameron Roueche

801-538-3124

croeche@utah.gov

Payroll Deductions | Direct Deposit | W-2's | W-4's:

Sonia Smith

801-538-3279

soniasmith@utah.gov

ESS and SAP Payroll System Assistance/Training | Online Retirement Worksheet Assistance/Security:

Crisanta Gwilliam

801-538-3125

cgwilliam@utah.gov

Online Retirement Worksheet Access: Submit FI 46 – Retirement Worksheet Access Request Form

SAP Payroll System Security | SAP Gui Download | ESS Travel System Assistance/Training:

Lyle Ahlstrom

801-537-9176

lahlstrom@utah.gov

SAP Security Access: Submit PYSA1 – Payroll System Access Request Form

*** Please contact the Payroll Help Desk at 801-538-3056 to reset your SAP password ***