

FI 95  
07/2022  
Division of Finance



Dept. Name

Division

Prepared By

Date

Phone Number

Email completed form to:  
financesupport@utah.gov

For questions, call:  
**(801) 957-7750**

## REQUEST FOR BALANCE SHEET ACCOUNT SETUP

### General Information

Fiscal Year

Effective From

BSA

Effective To

Name

Active

Short Name

Cash Account

Account Type

Memo Account

Level of Balance  
Control

Payroll

Contributed Account

Contact Code

Description

### Department Approval

Department Approval Name

Title

Department Approval Signature

### Anything Below this Line is for Division of Finance Use Only

### Roll Ups

BSA Class

BSA Category

BSA Type

### State Finance Approval

Finance Approval Name

Title

Finance Approval Signature