

THIS FORM REMAINS
IN STATE FINANCE



Note: Some features may not work when completing the form in the browser. Please download forms to a PDF before entering information. All forms are downloadable PDFs.

For questions, please call
(801) 957-7770 or
email: payroll@utah.gov

Request for Warrant To Replace Payroll Direct Deposit & Payroll Transactions

Name _____ Employee Number _____
 Address _____ / _____ / _____
 Home Dept. / Unit / Dist. No.
 City _____ State _____ Zip Code _____

PLEASE INDICATE HOW THE CHECK WILL BE DELIVERED (MARK ONE)

Picked Up Mailed Mail in Attached Envelope Put Check with Payroll

Warrant Number
(To be assigned by Accounting Operations)

Amount

Today's Date
MM/DD/YYYY

Payroll Date
MM/DD/YYYY

Reason for Warrant:

Direct Deposit Payroll Transaction

Explanation Explanation

Transaction verified by

Today's Date State Payroll Coordinator Signature _____
MM/DD/YYYY

WARRANT PICK UP

State Accountant or Authorized Agent Signature _____

Picked Up Mailed

By _____ Date _____