

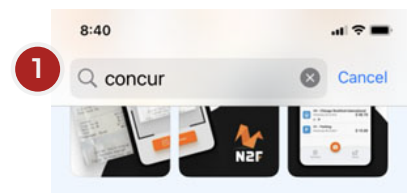


# Accessing Concur mobile application

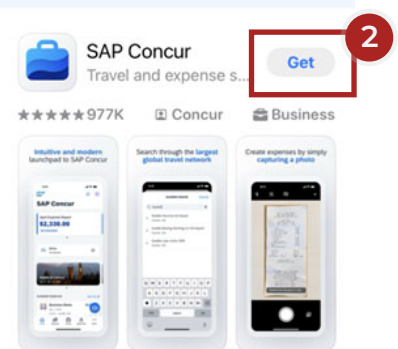
Users can create, submit, and approve travel and reimbursement requests and p-card reconciliations using the Concur mobile app. The app is available for both Apple and Android users.

## Apple instructions

1. In the app store, search **Concur**.



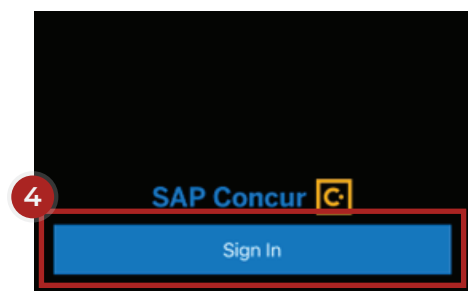
2. Select **SAP Concur**. Click **Get** to install.



3. Once installed, click **Open**.

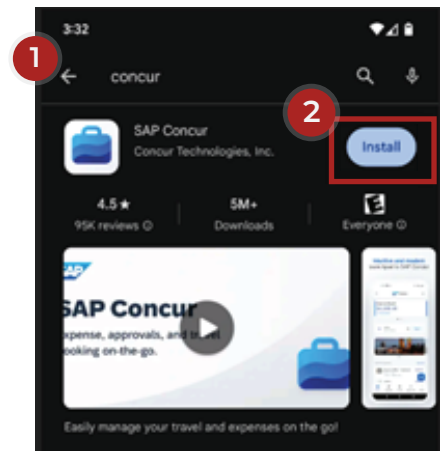


4. You will arrive at the login screen. Select **Sign In** and follow the steps for how to log into Concur.

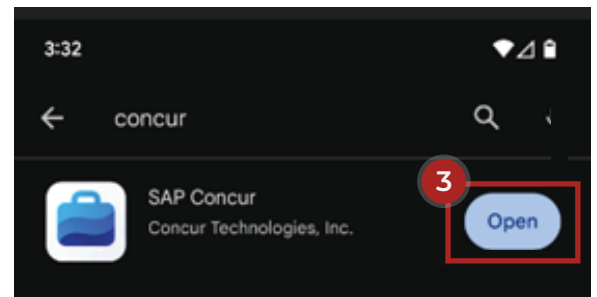


# Android instructions

1. In the Google Play Store, search **Concur**.
2. Select **SAP Concur**. Click the blue **Install** button.



3. Once installed, click the blue **Open** button.



4. You will arrive at the login screen. Select **Sign In** and follow the steps for how to log into Concur.

