

**DAS Division of Finance
ICQ Submission Schedule**

1/22/13 Updated Date.

No.	ICQ Name	No. of Questions	Submission to DAS Finance	2012 - 1st Qtr.	2012 - 2nd Qtr.	2012 - 3rd Qtr.	2012 - 4th Qtr.	2013 - 1st Qtr.	2013 - 2nd Qtr.	2013 - 3rd Qtr.	2013 - 4th Qtr.	2014 - 1st Qtr.	2014 - 2nd Qtr.	2014 - 3rd Qtr.	2014 - 4th Qtr.	2015 - 1st Qtr.	2015 - 2nd Qtr.	2015 - 3rd Qtr.	2015 - 4th Qtr.	
Date due back to DAS Finance:				3/31/12	6/30/12	N/A	12/31/12	3/31/13	6/30/13	N/A	12/31/13	3/31/14	6/30/14	N/A	12/31/14	3/31/15	6/30/15	N/A	12/31/15	
1	Cash Disbursements	83	Per this schedule	x								x (1)								
2	Cash Receipts	56			x								x (1)							
3	Capital Assets	45					x													
4	Payroll - All Agencies	31						x												
5	Payroll & Personnel - DHRM ONLY	31						x												
6	Receivables - FINET System	45							x											
7	Receivables - Non-FINET Systems	70										x								
8	Information Systems & Technology	212												x						
9	Control Environment	76														x				
10	Accounting System - All Agencies	25															x			
11	Financial Reporting - All Agencies	127																x		
12	System Interfaces with FINET	17																		x
13	Financial Reporting - Financial Statement Preparers ONLY	125																		
14	Risk Assessment (Note 2)	73																		
15	Investments (Note 3)	48	Required to be completed and considered by agency management, but not necessary to submit to DAS Finance																x	
16	Federal Grant Administration	192																		
17	OMB Circular A-87 Compliance -Agencies with federal grants	0																		
18	Davis-Bacon Act	20																		
19	Buy American	28																		
20	Civil Rights	27																		
21	Drug-Free Workplace	35																		

Notes:

- When ICQs are resubmitted years after they were submitted previously, agencies must use the most recent version of the ICQs from the DAS Finance website. However, agencies may find it useful to start with their previously submitted version and just copy over the responses after updating the responses to conform with the current circumstances.
- The Risk Assessment ICQ is applicable and required for the following agencies: Administrative Office of the Courts, Alcoholic Beverage Control, Administrative Services, Agriculture and Food, Board of Education, Commerce, Heritage & Arts, Corrections, Environmental Quality, Health, Human Services, Natural Resources, Public Safety, Tax Commission, Transportation, and Workforces Services.
- The Investments ICQ is applicable if the agency manages investments other than in the Public Treasurer's Investment Fund (Pool).